

Instructional, Student Success and Enrollment Services
Meeting Minutes
July 12, 2017

Present: E.J. Bast, B. Bates, D. Bertch, T. Buszek, A. Cederberg, D. Coates, C. Colella, M. Collins, L. Cosby, L. Depta, P. Eagan, D. Finch, G. Fredericks, C. Gibson, T. Hamann, S. Hubbell, C. Jbara, D. Lindsley, D. McCurdy, D. Miller, B. Reynolds, B. Taraskiewicz, T. Welsh

1. Call to Order - The meeting was called to order by D. Bertch at 8:00 a.m.
2. The meeting minutes of June 14, 2017 were approved as presented.
3. Business
 - 3.1 CRM Update – T. Welsh reported the bid was awarded to TargetX, nine KVCC staff attended the TargetX Conference June 25-27, 2017 in Chicago IL. The TargetX and KVCC Kick-off meeting takes place this afternoon at 4:00.
 - 3.2 Gainful Employment Requirements – A. Cederberg provided the group with an overview of Gainful Employment Regulations from 2010 to present including new reporting requirements and updates to disclosures noting KVCC is currently compliant.
 - 3.3 Next Generation Accuplacer – D. Lindsley reported on plans to attend the NCTA (National College Testing Association) conference in September 2017 (Comfort Akuh was unable to attend the previous conference due to flight delays/cancellations) and list-serve discussions regarding next generation Accuplacer cut scores.
 - 3.4 Issues
 - D. McCurdy requested and received guidance regarding “non-stop requests” for campus tours.
4. Department Updates
 - M. Collins reported Arthur “Tommy” Everett resigned. Contact M. Collins with facility issues.
 - S. Hubbell reported on a Waitlisting glitch and temporary solution.
 - L. Cosby provided the group with personnel updates.
 - E.J. Bast reported on batch cancellation numbers.
 - D. McCurdy reported on MBAA accreditation status for the Brewing Program, installation of a 200 liter fermenter, and provided the group with a personnel update.
 - C. Jbara distributed for review the organization chart for Strategic Business & Community Development and the Career and Continuing Education Program Schedule. C. Jbara also reported on collaboration between campuses.
 - D. Finch reported on discussions with International Educators regarding a Global State-wide Certificate and the Study Abroad Experience.
5. Other
 - 5.1 M. Collins updated the group on the Director of Retention position.
 - 5.2 A. Cederberg reported on the Super Tuesday Event scheduled for July 25, 2017 from 4:30 – 7:00 p.m. noting 8700 students have been invited. Contact E.J. Bast or A. Cederberg with interest.

- 5.3 S. Hubbell updated the group on the status of the new custom application and reported on plans to test the new application at the Super Tuesday Event, July 25th. The goal is to go live with the new custom application in early August 2017.
- 5.4 L. Cosby reported receiving the Registration Survey Report from IR noting the report identified 3700 students registered for winter 2017 who intended to register for fall but have not yet registered. L. Cosby noted the numbers will be looked at again after the Super Tuesday Event and noted additional campaigning needs to be considered.
- 5.5 E. J. Bast reported on communication plans underway.
6. Reality Check
 - 6.1 Counselor Scheduling Challenges
 - 6.2 Staff Retention
7. Kudos!
 - 7.1 To Michael Hall, Mike Thompson, Linda Depta and Erin Dominianni for their work on the Gainful Employment initiative.
 - 7.2 To Lori Evans and Jolene Osei for their help on the Waitlisting issue.
8. Next Meeting and Agenda Items
 - 8.1 Staff Retention – All
 - 8.2 Compensation Study Outcome - All
9. Adjourn: The meeting adjourned at 9:22 a.m.
10. Next Meeting: August 9, 2017 at 8:00 a.m. in room 4380.